

04 January 2021

Dear Parent/Carer

Re: Remote Learning January 2021

I am writing to provide you with information about remote learning during the Covid pandemic. As a school we will be delivering a blended timetable of live lessons and resource based learning. All of this work will be accessed through Microsoft Teams.

Included with this letter is your child's timetable of lessons during the period of remote learning and a guide to how to access teams which also includes the behaviour expectations for Live learning.

Here is a link to a video tutorial of how students can access their school Microsoft Teams.

<https://www.loom.com/share/9edb8318e1dd4c2cbbf6619a7e55623f>

Students are expected to be logged into their Teams account by 9.00am every morning to join a Live Tutor time which will act as a register, they will then follow the timetable for their year group.

We do appreciate that not all students will be able to access Teams and will be sending out paper based work for these students. If you do have any IT issues please direct them to your child's Head of Year. Any other issues with remote learning please direct them to me.

Yours faithfully



Assistant Head Teacher – Teaching and Learning.

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