

July 2019

Dear Parents /Carers

I would like to take this opportunity to thank the whole Merrill Academy community for your support over the last year whilst have I have held the position acting Headteacher. As an academy, we have taken huge strides towards improving since the Ofsted report was published earlier this year. This would not have been possible without the hard work, commitment and dedication of parents, carers, pupils, staff and the wider community. I am proud of what we have achieved as an academy and I look forward to celebrating many more successes in the future.

Expectations for academic year 2019 – 20

I would just like to remind pupils, parents and carers about the expectations for equipment, uniform, hair and jewellery for next year. Attached to this letter are these expectations and can I please ask that you ensure these are met when returning to the academy.

Student Services

We have opened a new Student Services which will cover things such as first aid, lost property, copies of timetables and trip letters etc. Student Services is located in room V4.

- Lost Property- Any lost property not claimed after 1 month will be donated to charity – it is the student's responsibility to check and claim any lost item.
- Medicines – only prescription medicine can be stored at the academy and must be accompanied by a letter from parent/carer detailing the dosage and times. Any student medication that we still have at the end of this term will be given to a local chemist for destroying, please arrange to collect any medication before the end of term.
- Equipment - Full pencil cases only will be available from Student Services in September at the cost of £1. Individual pens and pencils will not be for sale.

Last day of term and assembly

The last day of this academic year will be **Thursday 25th July**. School will finish at 12:00pm with a takeaway lunch being served until 12:15pm.

Inset days

- Friday 6th September 2019
- Friday 11th October 2019
- Monday 2 December 2019
- Monday 6 January 2020
- Monday 29th June 2020

Finally, I would like to take this opportunity to wish you a very relaxing and restful summer holidays. I hope that you enjoy the break, I look forward to seeing you all when we return in September and hope that you will join me in welcoming our new Headteacher Miss Harlow.

Yours faithfully



P Beedle
Acting Headteacher